



LIBRARY CARD APPLICATION

**PLEASE PRINT**

**ADULT** (16 years +)

Full Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

(please no P.O. Boxes)

City, State, ZIP: \_\_\_\_\_

Phone #: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Email Address (if you use one): \_\_\_\_\_

\_\_\_\_ Yes, I would like to receive HML's monthly email newsletter.

When items you have requested become available, we will notify you by email.

\_\_\_\_ Yes, I would also like to receive an email 3 days before my items are due.

\_\_\_\_ I would prefer to be notified by phone when my items arrive. (preoverdues are not available)

PIN #: \_\_\_\_\_ (Please choose any 4 digits to access your online account and check out items.)

Last 4 digits of Driver's License # \_\_\_\_\_ **OR** Last 4 digits of Social Security # \_\_\_\_\_

A Helen Matthes Library Card entitles you to borrow materials from the Helen Matthes Library. By using the card you agree to comply with all the rules and regulations of the Helen Matthes Library, including the Internet rules, and to pay any and all overdue fines and charges for lost, stolen, or damaged materials. This also applies to any Interlibrary Loan items. Please report a lost or stolen card and any address changes. **The Helen Matthes Library is not responsible for the unauthorized use of the library card.** Failure to comply with the library rules may result in the suspension of borrowing privileges.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

FOR STAFF USE ONLY:		Initials: _____	Date: _____
Type of Card:			
____ hira	____ hirj	____ Renewal	____ hitn
Barcode: _____		Expires: _____	
*****			
____ hina	____ hinj	Paid by: ____ Cash ____ Check	
Barcode: _____		Expires: _____	
*****			
____ hirc			
Home Library & Barcode: _____		Expires: _____	
HML Barcode: _____			